



YOUTH EMPLOYMENT SERVICE
 Ithaca Youth Bureau, 1 James L. Gibbs Dr (Stewart Park)
 Phone: 273-1849, email: yes@cityofithaca.org



STEPS IN APPLYING FOR YES:

- Fill out this form front and back. Have your **parent/guardian** sign the authorization section on the back
 - **CALL YES or turn in at outreach** and ask to set up an interview
 - Bring this application with you to the interview.
- Date: _____
 Contact me by: ___ Phone ___ Text
 ___ Email

Name _____ Home Phone _____ Cell Phone _____
 Address _____
 E-mail address _____ Birthdate _____ Age _____
 School _____ Grade _____ Lunch Period _____

Type of Work	Employer's Name & Address	Contact Info	Dates Worked

References: List names and addresses of 3 adults (not part of your family) who know you pretty well:
 (Examples: teacher, coach, pastor, neighbor, parent of best friend, former employer, guidance counselor, friend of the family)

Reference Name	Email Address and/or Mailing Address	Phone	How do they know you?
1			
2			
3			

Please answer the following questions:

What days and times can you work? _____

Do you have other activities that might conflict with work (i.e. sports, tutoring, camp, summer school)? **Yes No**

What are they? _____

What is your transportation? _____

Which are you interested in (Circle all that apply):			
School-Year Jobs	Summer Jobs	Career Exploration	
Do you have a work permit?	Yes	No	Not Sure
Do you have a resumé?	Yes	No	Not Sure
Are you a first-time worker?	Yes	No	Not Sure
Have you worked through YES before?	Yes	No	

THIS BOX OFFICE USE ONLY	
Date Recd:	Interview Type:
Interviewer & Date of Interview	
Municipality	FRPL First time Work?
	Y N Y N
MJP JYC TSYEP DCC ECC TTW YC LTE	
Computer Entry	YES Returner
	Y N

Preferred Pronouns: _____ She/Her _____ He/Him _____ They/Them _____ No preference _____ Other: _____

Statistical Information This information is voluntary and confidential and will be used for statistical purposes only:

Please check off how you identify yourself: _____ Female _____ Male _____ Other
_____ African-American or Black _____ American Indian or Alaska Native _____ Asian _____ Latino/a
_____ Pacific Islander/Native Hawaiian _____ Multi-racial _____ White Other: _____

Do you have a career goal or a dream for your future? What is it?

What kinds of work are you most interested in right now?

Are there any kinds of jobs you won't do? Tell us what they are:

How did you hear about YES?

Participant Permission:

I understand that my name and contact info may be given out to potential employers. If hired by the YES program, I understand that YES staff may take pictures of my worksite. I agree that my photo may be included in program publicity or other not-for-profit uses.

Signature of Participant: _____ Date: _____

I am eligible for or receiving free or reduced price lunch at school. _____ Yes _____ No

Parent/Guardian Authorization for YES Participation

In order for your child to participate in the YES Program, please sign the following authorization statement.

- I acknowledge that participation in Ithaca Youth Bureau programs entails certain risks and dangers. I understand that my child's safety and the safety of those around them depends largely on my child's own behavior and actions. *The presence of qualified program staff does not relieve participants of the responsibility of behaving appropriately, following instructions, dressing appropriately, and looking out for their own safety and the safety of others.* (This is not to be interpreted as a waiver of a participant's legal rights) I agree to encourage my child to follow YES program rules and guidelines and staff or supervisor instructions.
- I understand that:
 - Although YES makes every effort to ensure that all job sites will be positive and appropriate, they cannot make a full investigation of every job placement that is offered.
 - YES *does not* provide work insurance for teens referred to private employment. If an accident were to occur it would not be the responsibility of YES. Teens working a job through one of the subsidized employment program are covered, while on the job, by City of Ithaca's worker's compensation insurance.
- I give YES permission to transport my child as needed. I understand that this transportation may be in a Youth Bureau vehicle or the YES staff member's personal vehicle.
- I give Youth Bureau Staff permission to communicate with schools and other agencies, as needed, to provide appropriate support services for my child.
- I give Youth Bureau staff permission to include photos of my child in program publicity and other documents.
_____ I do NOT give YB staff permission to include photos of my child in program publicity materials.
- I give YES permission to give my name and contact information to prospective employers and visa versa.

Signed by _____ Date _____

Please print: Parent/Guardian Name _____ e-mail _____

Home phone _____ Cell Phone _____